



Otter Pond Homeowner's Association

Board Meeting Agenda
Wednesday, July 13, 2016; 3:00 P.M.

Special Pond Session – 4:00 p.m.

Location: Timberline Bank*, 1561 Oxbow Dr.

**Entrance faces Townsend; Conference Room
nearest door (main floor)*

Email: otterpondhoa@gmail.com

Board Members ('16): President – Margaret Noah

Vice President – Dan Bradburn

Secretary – Roy Anderson

Treasurer – Tim Heavers

Member-at-Large – Charli Oswald

WELCOME:

Call the meeting to order; Roll Call; Recognition of Homeowners, scheduled Visitors & Guests.

ADDITIONS/CHANGES TO THE AGENDA:

Review and approve minutes from the Board meeting of June 15, 2016.

COMMITTEE REPORTS:

Reports from Chairpersons (Architectural; Pond; Neighborhood Watch; Social; Open Space; Boathouse).

UNFINISHED BUSINESS:

- **Confirm periodic report filed with the Colorado Secretary of State** (*by June 30th*)
- **Ditch Maintenance Update** (Bull Basin Construction, LLC): Tim
- **Covenant Review Committee Report:** Roy update

NEW BUSINESS:

- **Financial Review:** Tim
 - Review any outstanding collections
 - Review Monthly Budget
- **Non-Compliance Issues:** Tim
- **Common Areas:** Board
 - Review report on all ditches, head gates and pipes
 - Review Community landscaping and weed control
- **Other new business or concerns:** Board
- **Next Newsletter ideas:** Board

SPECIAL POND BUSINESS Session:

- **Pond & Silt Retention Pond Health Update:** Committee members
- **Preventive Maintenance Schedule Development:** All committee members

NEXT REGULARLY SCHEDULED BOARD MEETING: Wednesday, August 10, 2016 – 3:00 p.m.